



दिल्ली विश्वविद्यालय UNIVERSITY OF DELHI

e)	In case of demise of a student after his/her admission.	There shall be refund of 100% fee including examination fee to his/her parents/legal guardians for the semester/ year in which the student has demised.
f)	In case a Ph.D. student opts for withdrawal of admission (with the approval of the Head of the Department) on or before last date of admission of the respective Phase as notified by the University.	There shall be refund of 100% fee.
g)	In case a Ph.D. student opts for withdrawal of admission (with the approval of the Head of the Department) on or before 15 days after last date of admission of the respective Phase as notified by the University.	There shall be refund of 50% fee.
h)	In case a Ph.D. student opts for withdrawal of admission (with the approval of the Head of the Department) after 15 days of last date of admission of the respective Phase as notified by the University.	There shall be no refund of fee.

B. Refund of Examination Related Fee (except for students enrolled in the University on or after the Academic Session 2022-23):

S. No.	Reasons for seeking refund	Proposed quantum of fee to be refunded
a.	In case a student withdraws 30 days before the commencement of the examination as notified in the respective Academic Calendar.	There shall be full refund of examination fee (including fee paid for practical examination) after deduction of Rs.500/-.

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C. Refund of Re-Checking / Revaluation of Evaluated Answer Script(s)/ Rectification of Results Fee:

S. No.	Reasons for seeking refund	Proposed quantum of fee to be refunded
a.	If, on revaluation / re-checking of the evaluated answer script(s), any error or omission is observed in respect of the marks originally awarded by the concerned examiner or in the record of results prepared by the University.	There shall be 100% refund of revaluation/re-checking fee.

D. Refund of fee paid for Statement of Marks / Migration Certificate / Provisional Certificate / Special Certificate / Official Transcript / Duplicate Certificate.

S. No.	Reasons for seeking refund	Proposed quantum of fee to be refunded
a.	If a candidate opts for supply of any of the above-mentioned documents but does not avail it or withdraws his/her application.	There shall be no refund of fee.

E: Refund of fee for withdrawal of admission for students enrolled under UGCF 2022 with effect from the academic session 2022-23 and PGCF 2025 with effect from the academic session 2026-27:

S. No.	Reasons for seeking refund	Proposed quantum of fee to be refunded
a.	In case a student opts for withdrawal of admission during the odd semester of a Programme on or before 30 days from the date of commencement of the classes as per the respective Academic Calendar of the University.	There shall be refund of 100% fee.

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b.	In case a student opts for withdrawal of admission during the odd semester of a Programme within (less than) 30 days from the date of commencement of the classes as per the respective Academic Calendar of the University.	There shall be no refund of fee except the examination fee as per Clause (c) below.
c.	In case a student opts for withdrawal during the odd semester of a Programme on or before 30 days from the date of commencement of the examination as per the respective Academic Calendar of the University.	There shall be 100% refund of examination fee only.
d.	In case a student opts for withdrawal during the odd semester of a Programme within (less than) 30 days before the date of commencement of the examination as per the respective Academic Calendar of the University.	There shall be no refund of fee including examination fee.
e.	In case a student opts for withdrawal during the even semester of a Programme on or before 30 days before the date of commencement of the examination as per the respective Academic Calendar of the University.	There shall be 100 % refund of examination fee only.
f.	In case a student opts for withdrawal during the even semester of a Programme within (less than) 30 days before the date of commencement of the examination as per the respective Academic Calendar of the University.	There shall be no refund of fee including examination fee.

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Note:

- In case a student withdraws during any semester, he/ she is required to pay the fee at the time of re-admission (re-entry) in the programme as per the prevailing fee structure of the specific semester as applicable from time to time.
- The other terms and conditions of re-admission (re-entry) in the programme shall be followed as per the actual academic year of admission of the student.

This is issued with the approval of the Competent Authority.

[Handwritten Signature]
REGISTRAR

Copy to:

1. Deans of the Faculties /Heads of the Departments/Directors of the Centres/Institutions
2. Principles of the Colleges
3. Director, COL/Dean, Academic Affairs/Dean, Planning/Dean, Admissions
4. Finance Officer/Controller of Examinations/Director, DUCC/Dean, FSR
5. Joint Registrar -VCO/Colleges
6. Deputy Registrar (Finance)/SDC
7. PA to Dean of Colleges/Director, South Delhi Campus/Registrar

[Handwritten Signature]
Assistant Registrar (Academic)
[Date] 01-06-2020
[Initials]